



**Craigie High School**

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Dear Parent/Carer

I hope all of you are well and are following the advice to stay home and stay safe. I know what a challenge it is at this time and share your concerns and worries during this difficult time. I would like to thank all of you for working with us and supporting Teachers in helping your young people keep on top of their learning during this time. Despite many online learning opportunities it can be difficult to keep young people interested in their learning when there are many other priorities that seem to need to be dealt with.

Health and Wellbeing

We would like to do all we can to support you. I would encourage you to keep in touch if you need anything and attached to this letter is a list of your child's Guidance Teacher and their email address. There is also the phone number for the Claypotts Castle Hub in which Craigie Staff are working on a rota basis to support the children of Key Workers.

Your child's Guidance Teacher is still your first point of contact. If you or your child are worried about anything please contact their Guidance Teacher who can help signpost you to other Agencies or other support that might be necessary. This is a difficult time and none of us have been through anything like this before. There is no "normal". We need to create our own normal at this time.

The Guidance Team, the Senior Leadership Team and Support for Learning are in regular contact with each other and trying to respond to the needs of all of our school community. Please get in touch if you need anything. If you are not already following us on Twitter please do so as we are continuing to send a lot of information this way. We continue to send group calls for important and urgent information and Twitter feeds are also on the school app and the school website. Information about Twitter and the school app is included in the pages attached to this letter.

Learning at Home

We know what a difficult time this is for you as parents to manage learning at home at the same time as you are trying to be a parent. The lines between school and home are blurred just now and your priority is in maintaining your relationship with your child and being there when they need you. However, I am aware that you may have concerns about your child falling behind in their learning and therefore to support you we have included a number of ideas and different ways your child can continue their learning even if they cannot access Microsoft Teams and get access to their own work at the moment. Lots of learning can still take place even if your child cannot do the work of their actual subjects. Some links and ideas are included in the pages attached to this letter. As a school we are trying to help you balance being a parent and ensuring meaningful learning can still take place.

### Change of Timetable

Dundee City Council have agreed that the timetable for next session will start earlier than normal on a virtual basis where pupils will access their learning either **online** or through **paper resources** distributed by the school.

This is in line with other Secondary Schools across the City. We are not in a position to share the actual timetable for your child but we have been able to set up new classes.

For Craigie we have chosen to move on a staggered basis starting week beginning 4 May.

Stage 1 involves all pupils in the new S3 to S6 starting their new classes in English and Maths from Monday 4th May. Staff are aware of the new class lists and will be updating Teams with new classes.

All pupils who can should log onto Teams and check out their new classes and the work that that is there for them. **Maths and English staff have paper versions of some of this work and anyone who requires a pack should make contact with their Guidance Teacher.** We will gather the details of all of the people who need paper packs and will arrange for them to be delivered or collected at the Hub. I would ask you to be patient and we will do our best to get paper materials to you as quickly as we can.

The new S2 will continue with completing their S1 work which is already online and they will move into their new classes at the end of May.

Stage 2 involves all pupils in the new S3 to S6 who will be placed in the rest of their new classes on Microsoft Teams for all of their new subjects week beginning 11 May. This means that their new teacher will be able to allocate work for them to start their new subjects and feedback to them on any completed work that is submitted. Again paper packs of some of these materials is available for pupils with no access to IT or wi-fi – please make contact with your child's Guidance Teacher.

We have chosen this staggered approach to give everyone time to make sure that everything is in place for the pupils. I hope to have a small number of IT that can be made available to pupils who may not have access at home very soon and if your child needs this these please contact their Guidance Teacher and let them know. Please note this is a limited number and priority will be given to Senior Pupils.

**Any** learning your child can do at the moment will help prepare them for the move back to school once schools reopen.

Dundee City Council Covid-19 Website (<https://www.dundee.gov.uk/services/covid-19>) is a useful site to visit often as it will help keep you up to date and provide answers to some frequently asked questions.

At this difficult time I would like to reassure you that we are doing everything we can as a school to support your and your child, not just in their learning, but in their health and wellbeing but we are there for you as well. Please keep in touch if you are worried about anything and we will do our best to help. Take care and stay safe.

Andrena Waghorn  
Head Teacher

Respect ▪ Equality ▪ Responsibility ▪ Determination ▪ Honesty