

Please complete Sections A and C (for an adapted menu application) or Sections A and B (for sesame, nut and peanut allergy declaration). Completed forms should be returned to the school office.

Section A - To be completed by parent/carer

Name of Pupil _____

Date of Birth _____

School Name _____

• Nursery Primary Secondary

My child has/is a (please tick as appropriate)

• Nut Allergy Peanut Allergy

• Sesame Allergy Diabetic

• Additional Support Needs (please state)

Diet Free from

• Gluten Milk Egg

• Soya Fish Sulphites

• Other (please state)

OR

• Vegan Pork Free Meat Free

Section B - Nut, peanut & sesame allergy disclaimer to be completed by parent/carer

Tayside Contracts does not knowingly use nuts, peanut or sesame based products in the provision of catering services to primary schools. However, some products may be produced in a factory where nuts, peanuts or sesame seeds are used and therefore contamination of these products may occur. Tayside Contracts therefore cannot guarantee that all products are always nut free, peanut free or sesame free.

I have read and understood the above statement. I am aware that school lunches may contain traces of nuts, peanuts or sesame.

I confirm that I wish my child to attend for school lunch

Signed by parent/carer _____

Print Name _____

Date _____

Medical protocol attached Yes No

Section C—To be completed by Parent or Guardian

Where available please attach any supporting documentation such as any referral/recommendation from your GP, NHS dietitian, paediatric specialist or Health Visitor in relation to your child's dietary needs.

Attached (Tick box to indicate this has been attached)

If you cannot provide this supporting documentation please confirm acceptance that neither Dundee City Council or Tayside Contracts can take responsibility for any undisclosed allergens.

I have read and understood the above statement and I confirm that I wish my child to attend for school lunch

I confirm _____ (Child's Name)

follows a _____ diet and will require an adapted menu based on the information provided and that all information provided is accurate.

Signed _____

Date _____

How we use your personal information

The information provided by you will be used by Tayside Contracts to process your request for a medically prescribed adapted menu, or to confirm that you wish your child with a nut, peanut or sesame allergy to receive school meals. The information will be shared with Tayside Contracts staff involved in the provision of an adapted menu for your child.

Tayside Contracts may check information provided by you, or information about you provided by a third party, with other information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

Please allow up to 2 weeks for the development and implementation of adapted menus

Please be advised we have updated our adapted menu procedure, and going forward please note that if a pupil does not order meals from their adapted menu for the duration of a term, their menu will be revoked. Should the pupil want to return to school meals and require an adapted menu, the full adapted menu application process would apply.