

Minute of Craigie High School Parent Council

Date: Wednesday 1 May 2019

Present: Mrs L Richiardi (LR), Chair

Apologies: Lisa Bibby, Dawn Calder, Taletta Jamieson

In Attendance: Danny Webster (DW), Children and Families Education Manager

Kenny McKeown (KMCK), Children and Families Education Officer

C Peacock (parent), H Nicolson (parent), Mrs Anderson (parent), J Campion (parent), P Reed (parent), A Stark (Clers)



Agenda Item	Summary of Discussion	Next Steps/Action
Minute of Last Meeting	The Minute was agreed	No Further Action
Matters Arising from previous Minutes	There were no matters arising	No Further Action
School Estate	DW and KMCK outlined the School Learning Estate Consultation process. DW encouraged all parents to take part in the survey available on DCC website. This also contained further information regarding the consultation. Parents discussed differences between refurbishing a school and a new build. DW indicated it could be arranged for parent council to visit 2 schools – St Johns (refurbished) and North East Campus (new build). AW outlined some benefits and drawbacks to both options. LR suggested that current pupils be involved in the choice of naming of new school, the values and the design of the school tie etc should the closure of Braeview and Craigie and the opening of a new school on the old St Saviour’s site be the preferred choice following the consultation. DW and KMCK left the Meeting at this point.	DW to inform AW of arrangements for visit to the 2 schools. AW will then contact LR
Treasurer’s Report	LR indicated that CG had resigned as Treasurer. The current balance in the Parent Council Fund is £3,847.61. This included £990.74 from the Christmas Fayre and £284.41 and £350.06 from Piping Events held in the school. The Fund has contributed £180 to S6 end of year Dance.	Audit of Parent Council Fund by PT Business Education to be undertaken. AS to liaise with all parties. New Treasurer to be appointed.
Chairperson’s Report	LR reminded parents that there is a citywide Parent Council Forum on 13 May for further discussion of the Learning Estates Consultation and encouraged as many	As LR’s son is leaving S6 there is a need for the Council to appoint a new Chairperson.

	parents as possible to attend. LR also indicated that schools should develop as many ways of contacting parents as possible – including the use of twitter and other social media platforms.	It was felt that it was necessary to hold a meeting early in the new term to appoint office bearers. AS and LR to liaise regarding suitable dates and times for next session.
Head Teacher's Report	AW responded to questions from the Council regarding some of the points mentioned by DW and KMCK. These included questions relating to current staffing across the 2 schools. AW was delighted to announce that after 3 years of waiting CHS was now wi-fi enabled. There was a training programme for staff and pupils in place to support the use of digital learning across the school. AW updated the Council on the findings of the recent return visit of the HMIE. There were many signs of improvement but also acknowledged that there are some areas that still need to be developed across the school. The letter from HMIE outlining their findings is due soon and this will be issued to all parents once it has been received. AW outlined changes to this year's course choice and that the pupils had been given a free choice this year leading to the majority of pupils being able to choose their best subjects which is an improvement on previous models. An update on the current budget situation within the school was also given.	AW to forward HMIE letter to parents once it has been received.
AOCB	PR raised the issue of the malicious setting off of the fire alarm during the SQA exams. AW updated the council on the actions taken following these events. LR raised the ongoing concerns regarding the girls toilets – lack of soap, locks on the doors and hand driers. AW agreed to follow up and acknowledged that this was not good enough.	AW will again follow up with Business Manager and Facilities Co-ordinator.
Date and Time of Next Meeting	21 August Annual General Meeting to be held at 6.15 in the conference room in Craigie High School	Groupcall to be sent to all parents prior to the meeting.