



## Craigie High School

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Dear Parent/Carer

As part of our High Quality Learning and teaching Strategy in school we aim to increase the engagement of young people in their learning and the use of mobile phones and other devices can play a very important part in this. In order to support digital learning in an organised and supportive manner and, to improve the experience of pupils in their classes, teachers will clearly display a sign stating when mobile phones and other devices can be used in classrooms. We now have Wi-Fi in the school and there is no need for pupils to use their own data which means that we can move forward with technology to support learning in a fair and equitable manner.

However, mobile phones and other devices used incorrectly can have a negative impact on learning and teaching and the ability of pupils to focus on their learning. It can also have a negative impact on the mental health and wellbeing of other young people in the class who may worry what the phone is being used for.

On our school website is a reminder to parents/carers of the Citywide Guidelines are on the misuse of mobile phones and video phones in schools – please see overleaf.

I would ask all Parents/Carers to support the school in encouraging young people not to carry valuable equipment, including phones, ipads etc with them. However, if pupils choose to then I do expect them to follow the expectations outlined in the Guidelines.

I have issued the following to all staff in the school to remind them to apply the rules consistently across the school.

*It is essential that all class teachers continue to enforce the "mobile phones should be switched off and out of sight" (unless used as part of the learning and teaching taking part under the supervision of the class teacher) and continue with the normal discipline processes if this is ignored ie issuing of reflection sheets etc. If the sheet is not returned or there is no improvement the PT should speak to the pupil and issue a PT Reflection Sheet (and corresponding group call home). If the problem persists please seek the support of the House Head.*

*House Heads have been asked to make contact with home regarding persistent use of mobile phones and ignoring of instructions of staff and encourage the parent to not let the pupil bring the phone to school. If this does not help House Heads will confiscate the mobile phone.*

*Only a member of the Senior Leadership Team may confiscate a mobile phone or other device from a pupil. Any House Head doing so will put the phone in an envelope marked with the pupils name and class and the time it can be collected from the office.*

*The pupil will sign their name across the seal of the envelope*

*The House Head will leave the mobile phone envelope at the office (which is supervised at all times during the school day).*