

# Guidelines on misuse of camera and video phones in schools

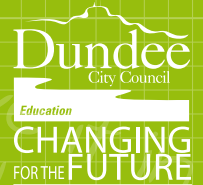
Information for parents/ carers and young people



We can provide this information in large print or in another format that meets your needs.

Chinese	欲知詳情，請致電：01382 431563
Russian	Более подробную информацию можно получить позвонив по телефону: 01382 431563
Urdu	مزید معلومات کے لئے برائے مہربانی 01382 431563 پر فون کریں۔
Polish	po dalszą informację zadzwoń pod numer 01382 431563
Other formats	For more information please phone 01382 434503.

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All Dundee City Council schools work to city-wide guidelines on the misuse of camera and video phones in school.

- Pupils are advised **not to bring mobile phones** with them to school.
- If brought into school, mobile phones **must be switched off** and out of sight during all lessons.
- Our staff will **not take responsibility** for the security of phones that are brought into school.
- We will **not tolerate** any form of bullying by the use of videoing by a phone or by text message.
- Where it is suspected that a crime has been committed by the use of a phone, **Tayside Police will be contacted**.

Particular attention will be given to enforcing the guidelines in areas like toilets, swimming pools and changing rooms. Any misuse in these areas will be considered a particularly serious breach.

Breaches of the guidelines may lead to the **confiscation of equipment**, communication with parents and sanctions including **exclusion**.

**Parents/carers are asked to support the guidelines** by ensuring that their child does not bring a phone to school unless this is genuinely necessary.

Any confiscated equipment will normally be returned at the end of the school day. In certain cases involving repeated misuse, parents may be requested to come to school to collect the phone.

**These guidelines are designed to protect all pupils and staff.**

